



FIREWISE USA[®]
RESIDENTS REDUCING WILDFIRE RISKS

How to utilize the California Required 3-Year Action Plan

Template designed for PC and may have minor formatting issues on Mac

Thank you for doing your part in protecting your community against wildfire. When possible, please seek guidance from your local fire official or your Firewise USA Regional Coordinator when completing this document, this inclusion can provide you and your community with peace of mind that experienced recommendations are focusing your community's time and efforts. Goals for this plan **must** include the "Recommendations" located on page 9 for the Firewise USA Risk Assessment document.

Also, as part of the annual renewal process communities must host one outreach event per year and work with neighbors on addressing items within the action plan as required by Firewise USA.

Please note that defensible space is required at all times for all buildings or structures within California's State Responsibility Area under Public Resource Code 4291 and for Local Governments with designated Very High Fire Hazard Severity Zones under Government Code 51182. Consult your local fire authority for local defensible space requirements if your community is outside of the land classifications above.

1. Double click in the page 2 header area and enter the name of your Firewise Community and enter the 3-year span this action plan will apply to.
2. Community description. Enter a brief description of your community. An example has been provided for you, but please replace with your own community description.
3. In the Year banner, enter the year that will apply to the Year 1 efforts. Repeat this step for years 2 and 3, entering the consecutive years.
4. Utilizing the numbered points, enter the tasks that have been identified by your community. You can add additional numbered tasks you have identified for your community; however, the Program Topics must be utilized.
5. To add additional goals under each category, simply use the last, pre-identified numbered point, to add as necessary.
6. The document will auto format and expand as information is entered.
7. Once the document is completed it can be submitted through the Firewise Portal.

Helpful links for creating a three-year action plan.

NPFA Firewise USA, "Find examples of activities that count towards your investment" ([Here](#))

CAL FIRE Defensible Space ([Here](#))

Ready for Wildfire ([Here](#))

California Department of Insurance, Safer from Wildfire Information ([Here](#))

Clearlake Oaks Keys POA

Community Wildfire Action Plan 2023-2025



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Please enter a brief description of your community and delete the example below

The Clearlake Oaks Keys Property Owners Association is a small lot subdivision in the town of Clearlake Oaks in Lake County, CA with 829 properties. The community is flat with water canals separating the streets. The subdivision is surrounded by wildland and was heavily impacted by the 2018 Ranch Fire, the largest in California History.

Year 1 – 2023

Education and Outreach Goals

1. Educate property owners on Firewise landscaping, fuel reduction and safety when using equipment in dry conditions. Education will be communicated through newsletter, distribution of Firewise materials, email blasts, general membership meetings, Keys POA Facebook page and Nextdoor Social Media.
2. Hold an annual Public Outreach Booth in May to distribute Firewise and emergency preparedness materials.
3. Firewise Leader will attend Lake County Fire Safe Council meetings and inform Keys POA Board as necessary.
4. Firewise Leader is the Vice-President of the Northshore Fire Fund which works closely with the Northshore Fire Protection District and holds additional public outreach and safety events throughout the year.
5. Firewise leader or committee member(s) to attend workshops when available.
6. Keys POA Abatement Director to provide Firewise materials to new homeowners.

Home Hardening Goals

1. The Keys POA Board member, Abatement Director, contacts property owners to advise of conditions that place the neighborhood at risk such as dry weeds and dead trees as part of the CC & Rs. Property owners in violation are notified in writing through an established process. Properties not in compliance may be cleared at owners' expense.
2. File complaint with Lake County Code enforcement of unresolved violations.
3. Advise homeowners of Lake County Programs that provide grants or assistance in home hardening.

Defensible Space / Fuel Reduction Goals

1. Advise homeowners of the Community Chipper Program available through CLERC.

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2. Work with the Keys POA Abatement Director is identifying properties with fire risks.
3. Sign at the Keys POA entrance that Fireworks are not allowed.

Evacuation Planning (Ex. Preparedness & Routing) and Wildfire Preparedness

1. The Clearlake Oaks Keys Club at 12980 Lakeland Street is available for shelter-in-place if evacuation is not possible.
2. Lake County has LakeCoAlerts and Know Your Zone to notify residents of emergencies and action if needed.
3. FM Radio Station KPFZ 88.1 broadcasts updates during emergencies.

Year 2 - 2024

Education and Outreach Goals

1. Continue to educate property owners on best Firewise practices through newsletter, meetings, and social media.
2. Hold an annual Public Outreach Booth in May to educate residents on Fire Safety and emergency preparedness.
3. Firewise Leader will attend Fire Safe Council and Risk Reduction Authority meetings.
4. Mentor and help establish new Firewise Communities in Lake County.
5. Utilize North Coast Opportunities Americorp volunteers to visit homeowners with education materials and emergency supplies when funding is available.
6. Firewise Leader and Committee members to attend workshops when available.

Home Hardening Goals

1. The CLO Keys POA Abatement Director notifies property owners, including vacant lots, of dry weeds and dead trees following the established process in the CC&Rs.
2. Contact Lake County Code Enforcement for assistance and file complaint as needed.
3. Work with the Northshore Fire Protection District

Defensible Space / Fuel Reduction Goals

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1. Property Owners Association Abatement Director will notify homeowners not in compliance with the CC& Rs and best fire safety practices.
2. Advise residents of the Community Chipping Program available through CLERC.
3. File complaint with Code Enforcement when needed.

Evacuation Planning (Ex. Preparedness & Routing) and Wildfire Preparedness

1. Firewise materials on emergency preparedness are available at the Keys POA Club and are distributed to new homeowners by the Abatement Director.
2. Notify and encourage all homeowners to register with the emergency notification systems, LakeCoAlerts and Know Your Zone available in Lake County.
3. The Clearlake Oaks Keys Club is available to residents to shelter-in-place if evacuation is not advisable.

Year 3 - 2025

Education and Outreach Goals

1. Evaluate existing education programs and methods to identify areas of improvement to further reach the 829 property owners especially those that are absentee owners.
2. Hold the annual public outreach booth in May to distribute educational materials on home hardening, emergency alert systems and emergency preparedness.
3. Firewise Leader to attend Firesafe Council, Risk Reduction Authority meetings.
4. Mentor and help establish Firewise Communities in Lake County.
5. FireWise Leader or committee members to attend fire safety workshops when available.
6. Keys POA Abatement Director to provide Firewise materials to new homeowners.

Home Hardening Goals

1. Explore available services from agencies to aid seniors and/or medically fragile property owners that are

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not able to perform home hardening tasks themselves.

2. Annual reminders to clear gutters, debris and check smoke detectors through POA notifications and social media.

3. Refer property owners to the Community Chipper Program when needed.

Defensible Space / Fuel Reduction Goals

1. Assist the Keys POA Abatement Director in identifying fire risk properties.

2. Locate or develop a Fire Safety Self Evaluation Form for homeowners to use.

3. Sign at the Keys POA entrance that Fireworks are not allowed.

Evacuation Planning (Ex. Preparedness & Routing) and Wildfire Preparedness

1. Review existing Keys Property Owner address signage and recommend improvements as needed for better visibility during night or smokey conditions.

2. Continue to educate and encourage all homeowners to sign up for the Lake County emergency notification systems, LakeCoAlerts and Know Your Zone.

3. POA will explore grant opportunities for a neighborhood siren alert system.