



Clearlake Keys Property Owner's Association

POA Special Meeting Minutes

May 10, 2018 at 10:30 am at the Keys Club

MEETING RULES

Audio or video recording is not allowed by attendees. The Secretary will record the meeting and this recording will be kept for content backup of the meeting minutes, and to aid in the preparation of the minutes. As provided in the "Open Meeting Act", members may observe the meeting but do not have the right to participate in the Board's deliberations or votes. Attendees may address issues during the "Open Forum" portion of the meeting. Attendees may not engage in obscene gestures, shouting, profanity or other disruptive behavior. If attendees become disruptive, they may be expelled from the meeting.

1. Meeting called to order by: Mike Herman at 10:31 AM

2. Roll call of Board Members:

President: Mike Herman	X	Director: Debbie Changnon	X
Vice Pres: Kathy Meister	X	Director: Joe Stella	X
Treasurer: Heather McFadden	x	Director: Ed Legan	e/a
Secretary: Heidi Aragon	x	Members and Visitors:	1

3. Consider member comments on the New Enforcement Policy that were submitted by May 8th.

Comments were considered that had been sent via email or USPS. We received two "category 1" letters that agreed with the new rules. Seven "category 2" letters came in that had questions or complaints where the writers were uninformed of the CC&R's. Once copies of those were mailed, no further correspondence was received from these folks. Four "category 3" letters came in dealing with actual concerns about the new rules. Points were bought up concerning fees and schedules of notices and how the board arrived at them.

It was decided that a minimum of two board members should be witness to any violations of the new rules before notices are sent. If anything goes to a hearing, the hearing will be located at the site of the complaint. It will be an executive session, so there will be no public meeting place. Mike will contact the attorney and the new rules will take effect May 30, 2018 (15 days after the meeting).

4. Open Forum: A question was asked as to how much money we've had to pay the attorney thus far. So far, we have paid two bills totaling \$1480.00. Any monies left over will be credited toward the Abatement committee.

5. Adjourned: 11:15 AM